



NOTICE TO PARENTS

Please review the following records on a regular basis:

At the Family Child Care Home

Posted:

The program is required to post:

- This Notice to Parents (Form 07LC084E, Notice to Parents)
- Child Welfare Investigative Summary, with confirmed findings, for 120 days from the completion of the investigation

Compliance file:

The program is required to make accessible the following:

- Documents issued within the last 120 days:
 - Child care licensing monitoring reports, including most recent report, and licensing correspondence
 - Form 07LC037E, Notice to Comply
 - Licensing complaints
 - Child Welfare Investigative Summary, with findings of unconfirmed to include findings of services not needed or services recommended
- Child Welfare Investigative Summary, with confirmed findings, for one year from the completion of the investigation

Online

Child care locator and case summary: Access at www.okdhs.org/services/cc/Pages/ChildCareMain.aspx

Child care licensing requirements: Access at www.okdhs.org/services/cc/Pages/ChildCareMain.aspx, or contact your county DHS office.

At the DHS County Office

Public licensing file: Call the DHS county office below to schedule an appointment.

Case summary: Call the DHS county office below for a faxed or mailed copy.

Child care licensing requirements: Call the DHS county office below for a mailed copy.

If you believe licensing requirements are not being met or you have questions, please contact a child care licensing specialist from DHS Child Care Services at:



DHS Cleveland county office

631 E. Robinson

Norman, OK 73071

(405)573-8300

www.okdhs.org/services/cc/Pages/ChildCareMain.aspx